

Katie Beckett Application Process:

Your child must be reviewed and **FINANCIALLY DENIED BY TENNCARE** before being eligible for the Katie Beckett program.

Two different agencies (TennCare & Tennessee Department of Disability and Aging) will be reaching out to you for information. They use different systems and **DO NOT** share documentation/information.

Step One: Start with Self-Referral:

- Begin your application by creating an account on TennCare Connect and completing the self-referral online.
 - **TennCare Connect:** <https://tenncareconnect.tn.gov/services/homepage>
 - If you need help creating your account, you can watch an instructional video here: <https://www.tn.gov/tenncare/members-applicants/tenncare-connect-instructional-videos.html>
- If you cannot access a computer, a Department of Disability and Aging (DDA) case manager can assist you with completing the application. Contact your regional DDA office:
 - **West Tennessee Regional Office:** (866) 372-5709
 - **Middle Tennessee Regional Office:** (800) 654-4839
 - **East Tennessee Regional Office:** (888) 531-9876

Step Two: Send Financial Information to TennCare:

After you submit your self-referral, **TennCare** will be reaching out for **Financial Documents** (see list below of items they **MIGHT** request):

1. **Personal Information:**
 - Proof of identity
 - Proof of date of birth
 - Social Security Number
 - Proof of citizenship or immigration status
2. **Family and Living Situation:**
 - Proof of relationship to child (if you're not the parent)
 - Proof of residency (where you live)
 - Proof of foster care (if applicable)
 - Proof of pregnancy (if applicable)
3. **Financial Information:**
 - Proof of income
 - Proof of expenses
 - Proof of resources (savings, property, etc.)
4. **Healthcare Information:**
 - Proof of medical bills or expenses

- Proof of Medicare enrollment (if applicable)
- Proof of other health insurance (if you have any)

5. **Additional Information:**

- Proof of assisting person (if someone helps you with daily tasks)

For detailed qualifications for each document category, visit:

<https://www.tn.gov/content/dam/tn/tenncare/documents/KatieBeckettApplicationItems.pdf>

Important: Enrollment may be denied or delayed if you do not submit the documents in the required timeframe given by TennCare or the Department of Disability and Aging (DDA) Case Manager.

Step Three In-Person Assessment:

After you complete the self-referral, here's what will happen:

A Department of Disability and Aging (DDA) case manager will contact you.

- They'll schedule an in-person visit to assess your child's needs.
- This visit is a chance to discuss your child's daily life and care requirements.
- You can determine the date, time, and location of the meeting based on your availability.

To prepare for the assessment:

- Gather your child's medical documents ahead of time to speed up the process. (see list below).
- Think about how you'd explain your child's needs to a new caregiver.

During the visit:

- The Department of Disability and Aging (DDA) case manager will ask questions about your child's daily routine and care needs.
- You'll have a chance to share the medical documents you've gathered.

Documents to gather (as applicable to your child):

1. **Proof of Medical Diagnosis**

- Provide documents that list all of your child's medical conditions.
- This can be doctor's letters, visit summaries, or school plans (IEPs)
- If you mention 3 conditions, **you must provide written proof** for all 3.

2. **Proof of Intellectual/Developmental Disabilities:**

- Provide documents that list your child's diagnosis of an intellectual (ID) or developmental (DD) diagnosis.
- This could be psychological evaluations, Full Scale IQ (FSIQ) below 70, or diagnoses listed in an IEP/medical document. (The diagnosis of "learning disability" will not work.)

3. **Proof of Skilled Nursing Services:**

- Provide documents that list all of your child's skilled nursing services/medical equipment
- This could be doctor's letters, visit summaries, etc. that reference the child's g-tube, C-PAP, trach, or other skilled nursing service.

- **You must also show the number of hours the child needs the nursing services (daily/weekly).**
 - This could be a signed letter from a doctor, a prescription for the service, or medical documents that reference skilled nursing care.
- 4. **Proof of Intensive Therapy Services:**
 - Provide documents that show **how often** your child receives occupational, physical, speech, feeding, and/or Applied Behavioral Analysis (ABA) therapy.
 - **(Tip:** If you can get the **INITIAL** evaluation for these therapies, it will likely include the written proof you will need to show the supports your child needs with their day to day living skills (ADLS).)
- 5. **Proof of Speech/Language Delay:**
 - Provide documents that list your child's receptive and expressive language scores
 - This might be included on the initial or re-assessment speech evaluations, child's individualized education plan (IEP) or therapist letters that include specific **numbers**. Some tests may include: Vineland, ABAS-II, Wechsler Scale of Intelligence, IQ Test, GRE, SAT, Peabody Picture Vocabulary Test, etc.
- 6. **Proof of Assistance with Areas of Daily Living (ADLS):**
 - Documentation for support required in eating, dressing, grooming, toileting, and mobility. This may be found in individualized education plan (IEP), therapy notes, or letters from medical/ABA professionals. You must provide written proof for everything you report (**Example:** Child needs to be fed by an adult/ needs help to get dressed/ still wears diapers/ uses a wheelchair – you must produce a document or documents that state each of those things **in writing**).

Tips for the assessment:

- Be detailed when describing your child's needs.
- Explain your child's abilities as if you were talking to a new babysitter or someone who will be caring for your child*.
- You may not realize how much support you provide to your child(ren) until you have to teach someone else how to do it.
- Don't downplay the support your child requires - be honest about the level of care needed.

Remember: You don't need to submit your child's entire medical history. Often, one document can serve multiple purposes. For example, an IEP might list your child's diagnosis, IQ score, and medical needs all in one place.